Sticky Fingers Pre-School
Abbas and Templecombe Church School,
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Registered Charity no. 1029754 / www.stickyfingerspreschool.org

19 - Student Placement Policy

Statement of Intent

This pre-school recognises that qualifications and training make an important contribution to the quality of the care and education provided by pre-school settings. As part of our commitment to quality, we offer placements to students undertaking early years' qualifications and training, including those studying for level 2 and level 3 qualifications.

Aim

We aim to provide for students on placements with us, experiences which contribute to the successful completion of their studies and which provide examples of quality practice in early years care and education.

Methods

- We require students to meet the 'suitable person' requirements of Ofsted.
- We require schools placing students under the age of 17 years with the pre-school to vouch for their good character.
- We supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children.
- Students who are placed in our pre-school on a short term basis are not counted in our staffing ratios. Students who are placed for longer periods for example, a year, maybe counted in our staffing ratios provided we consider them to be competent.
- We take out Employers Liability Insurance and Public Liability Insurance which covers both trainees and voluntary helpers.
- We require students to keep to our confidentiality policy and use of mobile phones and cameras policy (Policy 8b)
- We cooperate with student's tutors in order to help students fulfil the requirements of their course of study. Placements will be terminated with the agreement of the students tutor should we feel that requirements of the placement are not being fulfilled.
- We provide students, at the first session of their placement, with a short induction on how our pre-school is managed, how our sessions are organised and our policies and procedures.
- We provide students with a job description so that they know what is expected from them
- We communicate a positive message to students about the value of qualifications and training.
- We make the needs of the children paramount by not admitting students in numbers which hinder essential work of the pre-school.
- We ensure that the students placed with us are engaged in bona fide early years training

which provides the necessary background understanding of children's development and activities.

This policy was adopted by	Sticky Fingers Pre-School
On	6th October 2026
Date to be reviewed	October 2027
Signed by Chairperson	
Name of Chairperson	Ashley Panton